



भाकृअनुप-राष्ट्रीय जैविक स्ट्रेस प्रबन्धन संस्थान
बरौंडा, रायपुर, छत्तीसगढ़-493 225

ICAR-NATIONAL INSTITUTE OF BIOTIC STRESS MANAGEMENT
BARONDA, RAIPUR, CHHATTISGARH - 493 225



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F. No. : 9-11/NIBSM/2021

Dated: 16/11/2021

NOT TRANSFERABLE

NOTICE INVITING RE- TENDER

INVITATION TO **RE- TENDER** AND INSTRUCTIONS CONTAINING TERMS AND CONDITIONS GOVERNING THE **JOB WORK CONTRACT FOR FIELD WORK ON AREA/SAMPLE/ UNIT BASIS** AT ICAR- NATIONAL INSTITUTE OF BIOTIC STRESS MANAGEMENT, BARONDA, RAIPUR (C.G.) - 493225

- A. Fee of TENDER Form : Rs. 1000/- (Rupees One thousand only) through DD only (non-refundable)
- B. Last date for receipt of TENDER in Office : 10/12/2021 at 13.00 hrs.
- TENDER through Registered Post/Speed Post/Courier or by-hand delivery should be put in TENDER box only.**
- C. TENDER (Technical Bid) to be opened at : 10/12/2021 at 14.30 hrs.
- D. TENDER (Financial Bid) to be opened at Will be notified after evaluation of Technical bids to the technically qualified bidders and also displayed on institute website :- www.nibsm.res.in
- E. TENDER to remain open for acceptance up to 120 days from the date of opening.
- F. The details of the TENDER document including Technical Bid & Financial Bid available in
- G. the Institute Website www.nibsm.res.in. This may be downloaded.

NOTE

1. The Director, ICAR-NIBSM, Raipur may at his/her discretion, extend this date by a fortnight and such extension shall be binding on TENDER.
2. If the date up to which the TENDER is open for acceptance is declared to be a holiday the TENDER shall be deemed to remain open for acceptance till the next working day.
3. TENDER document downloaded from website of the Institute should be accompanied with DD for Rs.1000=00 (Rupees one thousand only) as a **TENDER fee** only in favour of ICAR Unit-NIBSM, Raipur, payable at Raipur, **without which TENDER will not be entertained.** TENDERfee is non refundable. Personal cheque will not be accepted.
4. The TENDER should consist of **two Bids system** – The **Technical bid (Annexure-A)** and the **Financial bid (Annexure-B)**. Both must be submitted in two separate envelopes sealed and put in a single main cover. The outer main cover should be super scribed as.

**TENDER Notice of JOB WORK CONTRACT FOR FIELD WORK ON AREA/SAMPLE/
UNIT BASIS at ICAR-NIBSM-Raipur**

The Bidding Firm should give their complete address on the bottom left corner of the Main Cover.

5. The Earnest Money Deposit **Rs. 25,000=00 (Rupees Twenty five thousand only)** through Account Payee Demand Draft/Banker's Cheque/Bank Guarantee/FDR in favour of "**ICAR Unit NIBSM, Raipur**" payable at UCO Bank Krishak Nagar along with all technical details should be mandatory kept in the Technical Bid only. The Financial Bid should consist of only the Rates per unit work as required.
6. The Financial bid will be opened only of those firms whose technical bid is correct to the requirements asked by the Institute.

ICAR – National Institute of Biotic Stress Management, Baronda, Raipur

From: **The Director**
ICAR-NIBSM, Baonda,
Raipur, Chhattisgarh

Dear Sir(s)/Madam,

Sealed TENDER are hereby invited on behalf of the **Director, ICAR – National Institute of Biotic Stress Management, Baronda, Raipur– 493225** for contract of **FIELD WORK ON AREA/SAMPLE/ UNIT BASIS" WORK at ICAR-NIBSM, Raipur.**

Terms & Conditions:

1. Tender process will involve two bid system viz. i) Technical bid comprising of technical details and requirements of the tender (Annexure-A) and ii) Financial bid involving Rates, quantity etc. (Annexure B)
2. Only those firms will be considered for financial bid who will qualify in the technical bid. an earnest money of **Rs. 25,000=00 (Rupees Twenty five thousand only)** must be deposited in the form of Account Payee Demand Draft/Banker's Cheque/Bank Guarantee/FDR in favour of **ICAR Unit- NIBSM, Raipur payable at Raipur.** The particulars of the earnest money deposited must also be super scribed on the top of the envelope by indicating the draft/pay order number and date, failing which the TENDER will not be opened.
3. The tenderer is being permitted to give TENDER in consideration of the stipulations on his part that after submitting his TENDER, he will not revert from his offer or modify the terms and conditions thereof. If the tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Institute. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited be refunded to tenderer after he has applied for the same, in the manner prescribed by the Institute.
4. The tender form (technical bid) should be returned intact and pages and annexure should not be detached. In the event of the space provided on the Technical bid being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the TENDER form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the TENDER. Overwriting/erasing in rates to be quoted by the tenderer will not be allowed otherwise the TENDER may be rejected.

5. The TENDER are liable to be ignored if complete information as required is not given therein or if the particular asked for in the Technical bid to the TENDER is not fully filled in. Individual signing the TENDER or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or
(ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.
6. If tenderer does not accept the offer, after issue of letter of award by Institute within 21 days, the offer made shall be deemed to be withdrawn without any notice & earnest money forfeited.
7. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the TENDER and all other related documents must be signed by every partner of the firm. A person signing the TENDER form or any other documents forming part of the contract on behalf of another shall be deemed to warrant that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Council / Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. **Each page of the TENDER and the annexure should be signed by the tenderer.**
9. The original copy of the TENDER is to be enclosed in double cover. The inner cover should be sealed. The outer cover should be superscripted

Tender Notice of JOB WORK CONTRACT FOR PROVIDING FIELD WORK ON
AREA/SAMPLE/ UNIT BASIS" at ICAR-NIBSM, Raipur

10. **All TENDER should be sent by Registered Post/Speed, Post/Courier.** TENDER to be hand delivered should be put in the Tender box which will be kept in the office of ICAR-NIBSM, Baronda, Raipur, Chhattisgarh – 493225 on or **before 10/12/2021 at 13.00 hrs.**
11. The rates quoted by each firm for job work contract in TENDER are given both in words and figures. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the technical bids of TENDER. The name and address of the representative who would be attending the opening of the TENDER on tenderer's behalf should be indicated in the TENDER. Name and address of permanent representative, of the tenderer if any, may also be indicated.
12. The Institute is not bound to accept the lowest or any other TENDER and also reserve to itself the right of accepting the TENDER in whole or in part. You are however at liberty to TENDER for the whole or any portion or to state in the TENDER that the rates quoted shall apply only if the TENDER are considered fully. While examining the bids, if it appears that the rates is so low that the contractor cannot pay the minimum wages, the rate will be rejected and not be used for comparison. Other conditional TENDER will not be accepted.
13. **Successful bidder/s will have to deposit Security Deposit /Performance Security 10% of the estimated value of the contract.** The security deposit is to be submitted through Account Payee Demand Draft/Banker's Cheque/Bank Guarantee/FDR within 21 days after the issue of letter of award by the Institute which shall remain with the Institute till the mentioned service period and shall thereafter be returned, without any interest, only after the successful completion of work. Performance security should remain valid for period of 60 days beyond dated of completion of all statutory and contractual obligations of supplier. In the event of non-deposition of the same, the earnest money will be forfeited. Bid security will not be linked to any pending amount in the Institute. EMD will be refunded to successful bidder, on receipt of performance security.

14. **Any interest** on security deposit and earnest money deposit, performance security **is not admissible** to be paid by the Institute to the tenderer.
15. Service tax or any other tax where applicable or made applicable after awarding the contract in respect of this contract shall be payable to the tenderer as per rules who will comply it with information to the Institute. However, Agricultural and animal related works are exempted from service tax according to rule 66D of service tax act.
16. However the taxes as applicable shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.
17. The tenderer/ contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under this Act.
18. The tenderer/ contractor/agency shall provide documentary proof of their Staff/Supervisors with their ESI & EPF contributions registered. In case of successful tenderers not having such contribution registered, the registration certificate shall be provided within 60 days of award of tender failing which the EMD/ Security deposit shall be forfeited.
19. The contractor/firm/agency has selected agency will engage sufficient number of labour force/personnel's for ICAR-NIBSM, Baronda, Raipur as per labour acts prevalent in Raipur (C.G) for satisfactory performance of the work. The agency shall employ good and reliable persons with robust health of the age group between 21 to 45 years. In case any of the personnel so provided is not found suitable by the Institute, the same may be replaced by the contractor/firm, the Institute shall have the right to ask for its replacement without giving any reason thereof and the agency on receipt of a written communication will have to replace such persons immediately.
20. Contractor/firm/agency has to pay applicable minimum wages fixed by Central Government/Chhattisgarh State whichever is higher and contractor/firm/agency is also bound for ESI & EPF contribution of workers with information to ICAR-NIBSM, Raipur.
21. Canvassing in any form is prohibited and the TENDER submitted by the contractor who resorts to canvassing are liable for rejection.
22. After physical inspection of the site, very detailed assessment/requirements of personnel for providing allied services at the Institute shall have to be furnished along with the Tender. No request for alteration in the rates once quoted will be permitted within one year or up to the extending contact period, whichever is later.
23. The rates to be quoted should include cost of each and every item including transportation cost, manpower cost (minimum wages + EPF + ESI and his service charge) and taxes (if applicable) etc. The Institute shall not bear any extra charge on any account whatsoever i.e., Uniform, Liveries, OTA, tools, equipment etc. etc.
24. The contractor/firm/agency will discharge all his legal obligations in respect of the workers/supervisors to be employed/ deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the Institute from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Director/Head of Office ICAR-NIBSM, Baronda, Raipur shall be final and binding on the contractor.
25. Income Tax (TDS) will be deducted from the payments of the contractor/firm/agency as per rule.

26. The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time.
27. Any compensation for disengagement on account of death, disability or any mis-happening of any labors(s) provided for deployment in the ICAR-NIBSM Campus, even if such disability manifests after the termination of the contract shall be contractor's exclusive liability. The contractor should insure the person engaged by him for job/work contract work at NIBSM for all coverage of causality, death or accident or illness, at their own.
28. The contractor/firm/agency is wholly responsible to supply the personnel in the institute premises and if any accident/untoward incident happen, on account of improper workmanship with the concerned person during duty, the whole responsibility for settling the case with police/court, labour law lies with the contractor.
29. The NIBSM shall have no liability whatsoever towards any other personal or equipment of the Agency. All statutory requirements for the workmen engaged for NIBSM Contract work are to borne by the Agency/Firm/Contractor and shall be sole responsibility of the Agency/Firm/Contractor.
30. Since the different job contract work as mentioned in the tender will be awarded on Job/ Work Contract basis only, the workers deployed by the contractor do not have right to demand/claim for jobs, their wages and statutory/obligations from this Institute.
31. The contractor/firm/agency will be the employer for the man power deployed at this Institute and accordingly, the contractor needs to complete all legal formalities.
32. The contractor/firm/agency should ensure that the qualified and experienced persons capable for the job as per the requirement of work specified in the details of jobs to be done are provided/engaged for attending the work.
33. The workers/labour(s) are to be issued with identity card by the contractor/firm/agency. The workers have to display identify card as and when they enter into the institute.
34. The workers engaged by contractor/firm/agency on job contract/work contract will not be on payroll of the Institute (NIBSM, Raipur) and will not be entitle to any benefit as applicable to the employee of ICAR-NIBSM.
35. The contractor shall be fully responsible for the work allotted and shall not indulge in any other activities than doing specified job allotted to them. In case of any loss/damage to institute property or its interest of contract value or violating any clause given in tender the competent authority shall be free to impose penalty as per penalty clause and deduct the same from the security deposit/EMD/performance security or any pending payment of the firm/contractor/agency with institute.
36. The Technical Bid should contain Earnest Money Deposit (EMD) of an amount of **Rs. 25,000=00 (Rupees Twenty five thousand only)** the form of bank Demand Draft in favour of ICAR Unit NIBSM payable at Raipur (to be submitted with Technical bid) without which the tender shall be summarily rejected. EMD of tendering parties, whose TENDER are not accepted, shall be refunded without interest, within 60 days of opening of TENDER.
37. The EMD is liable to be forfeited if the tenderer withdraws the tender within the period of validity of the tender.

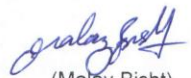
38. The successful tenderer shall be required to deposit the Security money of 10% of the total bid value at the time of acceptance of Work Order/Award Letter through Demand Draft in favour of ICAR Unit, NIBSM, payable at Raipur. No Interest shall be paid on such security deposit, which shall remain with the NIBSM during the period of the contract and it shall be released after two months of the expiry or termination of the contract after deducting dues, recovery, etc., if any.
39. The entire mandatory requirement like EPF, ESI etc. are to be fulfilled by the bidders and to be mentioned in the tender document. In the event, any bidder cannot submit the document at the time of bid submission; the bidder may be given sixty days time to fulfill the requirements. Failing to provide document of the term & conditions, the security money, EMD of the defaulter bidder will be forfeited and the work order will be cancelled.
40. The monthly wage payment is to be made by 7th of every month through account payee cheque or online bank transfer in the presence of authorized officials of ICAR-NIBSM, Raipur irrespective of bill clearance from office otherwise Penalty will be imposed in case of delayed payment or less-payment as per penalty clause from the service charge/security deposit of the agency. Payment for service contract will be made monthly upon submission of pre receipted bill to Farm Section. The payment to contractor is to be made through e-payment.
41. Risk Clause: Institute reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from EMD/Security Deposit/Performance Security or pending bills or by rising a separate claim.
42. The contractor shall himself maintain his labour force and supervisory staff as required and as directed from time to time by the indenting officer of the Institute to provide highest standards of functioning of the farms/office.
43. The supervisory staff of the contractor should be present (in attendance) at the places where job works are undertaken. Any changes made in the supervisory staffs should immediately be intimated to the Head of Office / OIC (Farm)/Scientist In-charge/ In-charges of different Section immediately.
44. The work shall not be considered as completed satisfactorily until the OIC(Farm) /Head of Office / authorized supervisor of the farm/Incharge of different sections has certified in writing that the work they have been completed satisfactorily and animals are maintained properly and all the assigned jobs are completed.
45. The contractor shall keep a complaint register with his supervisor and it shall be open to verification by the authorized officer of the Institute for the purpose. Complaints should be immediately attended to by the Agency.
46. The sufficient manpower/machinery should be ensured for continuity of ongoing works till their completion.
47. Payment will be released on monthly arrear basis after receiving the bills in triplicate and certification by Head of Office and concern authorised person. Since there may be delay in releasing payment by NIBSM the Agency due to contingencies payment of wages to the manpower staff by the agency should not be linked with receiving of payment from NIBSM and the contractor / agency shall pay the wages as per central Govt. rate to his staff deployed / engaged at NIBSM by 7th of every month.
48. Latest notification for minimum wages for unskilled, semiskilled and skilled manpower of labour minimum wages act of central govt must be considered for quoting financial bids
49. The private agencies should have at least one office of their own with telephone, fax, email facility at Raipur.

50. The contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of ICAR-NIBSM, Raipur for the purpose. All complaints should be immediately attended to by the Agency.
51. Uniform with colour specifications and pattern approved by ICAR-NIBSM, Raipur should be supplied by the contractor to the workers at his own cost and it should be ensured that the working staff etc., are in proper uniform while on duty.
52. They should not leave their points unless and until the reliever comes for shift duties, contractor supervisor will maintain all the register, which are kept at concerned Section.
53. The personnel engaged by the agency for this job contract will not be an employee of the ICAR-NIBSM and there will be no employer-employee relationship between the ICAR-NIBSM and the personnel so engaged by the contractor.
54. The non compliance of schedule of work in respect of manpower, quality material and work performance to the satisfaction of concerned Authorised person may attract the penalty of deduction of payment worked out on pro-rata basis from the monthly charges for the portion of services completed after scheduled time. Firms quoting zero percent service/agency charge will be rejected out rightly. The firm should quote agency charges as a whole number. Charges quoted in fraction/decimal point will be taken as nearest & higher whole number for evaluation purpose. The firms/bidders must submit a documentary proof stating place of its Headquarter and regional offices.
55. **LIQUIDATED DAMAGES CLAUSE:** Whenever and wherever the contractor/firm/agency is unable to undertake the work it will be brought to the notice of the contractor by the Farm Incharge//c Concerned section/indenting officer & countersigned by the Head of Division/Head of Office or higher authority and if no action is taken within one day liquidated damages clauses will be invoked for essential activities likely milking, feeding of animal, electricity & water supply related works etc. and for one day for agricultural activities etc. equal to the actual loss In non-completion & half of work the payment of that bill will not be paid to the contractor/firm. If the work complete is late as per schedule given to the contractor/firm/agency the concerned verifying officer will assess the quantify of loss and shall mention on the body of bill and that amount shall be deducted from the payment of the contractor/firm/agency. If amount is more than the bill the same shall be deducted from the other bill of the contractor/firm/agency & also from future payment of the contractor. If no amount is available with office, the same may be deducted from his performance security/security deposit or any other payment lying with office.
56. **Loss and/or Damages :** In case of any loss or damage done to the property/animal of the Institute attributable to the personnel for the contractor, the full damages will be recovered from the Agency/Contractor.
57. Any misconduct/misbehaviour on the part of the manpower deployed by the agency is undesirable tolerated and such person(s) will have to be replaced immediately by the contractor on reporting by work the indenting officer.
58. Minimum turnover of the firm not less than Rs. 30,00,000/- (Rs. Thirty lakhs only) during the last three financial years.
59. Last three yeasrs continuos experience of the firm in the field of providing such services in Central Govt. establishment/Autonomus bodies of Govt. of India/ Corporations of Govt. of India/ Reputed public or private organizations, provide the details in enclosed tabular form.
60. Certified Balance Sheet of the firm for last three years of the service contract by the chartered Accountant.
61. Provide details of EPF & ESI contributions for staff deputed during the current year (Challan copy to be enclosed)
62. Service tax registration certificate issued by Govt. etc.

TERMS OF CONTRACT

63. Initially the terms of the contract will be for ONE YEAR and the contract may be renewed or extended for further period on mutually agreed T&Cs subject to satisfactory services provided by the agency. On the expiry of the contract or on its termination, the NIBSM reserves the right to renew the contract on quarterly/half-yearly/yearly basis on the same terms and conditions that may be mutually agreed upon.
64. The agreement is terminable with one month notice on either Side.
65. The contractor shall not sublet the work without prior written permission of the ICAR-NIBSM, Raipur.
66. The persons so provided by the agency under this contract will not be the employee of the Institute and there will be no employer-employee relationship between the Institute and the person so engaged by the contractor in the aforesaid services. The contractor/firm/agency shall declare in writing if he is related to any officer/employee of the NIBSM, Raipur with details of relationship thereof along with the tender.
67. Acceptance by the Institute will be communicated by Registered post / FAX/ Express letter. or any other form of communication. Tenderers are requested to give their FAX numbers for early response.
68. Successful Tenderer will have to enter into a detailed contract agreement with ICAR-NIBSM on non-judicial stamp paper of Rs. 1000/- (Rupees One thousand).
69. The Director, NIBSM, Raipur, reserves the right to reject any or all quotations in whole or in part without assigning any reason thereof at any stage. The decision of Director, NIBSM, Raipur shall be final and binding on the Contractor/Agency in respect of clause covered under the contract.
70. Decision of Director, NIBSM, Raipur shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, NIBSM, Raipur. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
71. All disputes are subject to Raipur (C.G) jurisdiction only.
72. Corrigendum, if any for change or correction in the tender document by this Institute, may kindly be seen on our website www.nibsm.res.in only.

Yours Sincerely



(Malay Bisht)

Sr. Administrative Officer

Senior Administrative Officer
N.I.B.S.M., Baronda,
Raipur (C.G.)

SCHEDULE TO TENDER (TECHNICAL BID)**PART – I**

<u>S.No.</u>	<u>Item</u>	<u>Prof attached (Yes/No)</u>
1	Name of the Firm/ Agency	
2	Full address with Post Box No. And Telephone No. if any	
3	Constitution of the Firm/ Agency (Attached copy) (a) Indian Companies Act, 1956 (b) Indian Partnership Act, 1932 (Please give names of partners) (c) Any other Act, if not, the owners	
4	For partnership firms whether registered under the Indian Partnership Act, 1932 please state further whether by the partnership agreement to arbitration has been conferred on the partner who has signed the Tender. (a) If answer to the above is an negative whether there is any general power attorney executed by all the partners of the firm authorizing the partner who has signed the tenders to refer dispute condemning business of the Partnership to arbitration . (b) If the answer to above is in point one and two the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be. The copy should be attested by a Notary Public or its execution would be admitted by affidavit on a properly stamped paper by all partner.	
5	Name of Full Address of your Banker	
6	GST and PAN No.	

7	Earnest Money deposited Amount, BC/DD No. Date	
8	Any other relevant information.	
9	GST Registration.	
10	Name and Address of the firm's representative And whether the firm would be representing at the Opening of the tenders.	
11	Name of the Permanent Representative to be supervised the work at NIBSM, Raipur regarding the contract.	
12	A minimum of last 3 years' working experience. (Attach supporting contract/ office order)	
13	Attach audited document of the copies of last 3 years IT return	
14	a) The firm/ Agency should have minimum turnover of the firm not less than 20 lakh/year. b) ITR for last three years.	
15	EPFO/ ESIC Certificate.	

Date:

Place:

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered whether needed by the tenderer.

Financial Bid**Annexure- B**

क्र. संख्या	कार्य का विवरण	दर रूपये
1	ट्रैक्टर ट्राली (80 घन फीट) में खाद के गडूढे से गोबर की खाद भरकर पूरे खेत में समान रूप से फैलाना	रु. प्रति ट्राली
2	सामान्य फील्ड परीक्षण प्लाट में लेआउट एवं मेंड बनाने का कार्य	रु. प्रति 10 वर्ग मीटर
3	बुवाई कार्य एवं बीज को ढकना	रु. प्रति हैक्टेयर
4	नहर /पंप के द्वारा खेत/खड़ी फसल/लॉन/बगीचे में सिंचाई (कार्य समाप्ति के बाद पाइप यथास्थान रखने होंगे)	रु. प्रति हैक्टेयर
5	खुरपी द्वारा निराई गुड़ाई कार्य (खुरपी, कुदाली, फावड़ा ठेकेदार का)	रु. प्रति हैक्टेयर
6	खरपतवार नियंत्रण (हस्त.): रबी एवं खरीफ फसलों के सभी प्रकार के अनुसंधान प्रक्षेत्रों व उपज प्रक्षेत्रों व संस्थान के सभी लॉन (3) के खरपतवारों को हाथ व मानव चालित हल्के उपकरणों (हो इत्यादि) द्वारा जड़ सहित निकालना, निकाले गए खरपतवारों को संस्थान द्वारा चिन्हित जगह पर डालना। (उपकरण ठेकेदार द्वारा उपलब्ध कराने होंगे)	रु. प्रति हैक्टेयर
7	कृषि रसायनों का छिड़काव करना (स्प्रे मशीन, रसायन व पानी संस्थान द्वारा उपलब्ध कराया जायेगा)	रु. प्रति हैक्टेयर
8	सामान्य फसल/परीक्षण प्लाट से फसल काटकर कटाई एवं एकत्र करके ट्राली में भरकर थ्रेसिंग स्थान तक पहुंचाना (ट्रैक्टर, ट्राली, ड्राइवर, डीजल इत्यादि संस्थान द्वारा उपलब्ध कराया जायेगा)	रु. प्रति हैक्टेयर
9	कंबाइन से कटी फसलों के फसल अवशेष को चिन्हित स्थान पर एकत्र करना	रु. प्रति हैक्टेयर
10	थ्रेसिंग यार्ड पर एकत्र फसल की थ्रेसिंग करके व सफाई करके दानों को बोरो में भरकर वनज कराकर स्टोर में जमा कराना (मशीनरी संस्थान उपलब्ध करायेगा)	रु. प्रति हैक्टेयर
11	फसलों/सब्जियों की तुड़ाई एवं साफ कर वजन कराकर जमा करना	रु. प्रति हैक्टेयर
12	प्रक्षेत्र सड़क एवं अन्य सामान्य/परीक्षण क्षेत्र में फावड़ा द्वारा छिलाई करके वीडर द्वारा सफाई करना (फावड़ा ठेकेदार का)	रु. प्रति हैक्टेयर
13	पौधशाला हेतु मृदा तैयार करना एवं फसल लगाना	रु. प्रति हैक्टेयर
14	नर्सरी से पौध को मुख्य प्रक्षेत्र तक पहुंचाना एवं रोपाई करना	रु. प्रति हैक्टेयर
15	खाद एवं उर्वरक का छिड़काव कार्य	रु. प्रति हैक्टेयर
16	बगीचा में वृक्ष लगाने हेतु गडूढा (45 से.मी.X 45 से.मी.X45 से.मी.) खुदाई	प्रति 100 गडूढा
17	प्लास्टिक मल्टिप्लिंग बिछाने का कार्य	प्रति 100 गडूढा
18	गमलों की भराई कार्य	प्रति 100 गमला
19	मृदा एवं पौधे की सेम्पलिंग करने का कार्य	प्रति 100 सैपल

20	हस्तचलित मशीन द्वारा लॉन काटना (मशीन संस्थान द्वारा उपलब्ध कराई जायेगी)	दर प्रति 1000 वर्ग मीटर
21	हैज की कटाई/छटाई करके काटे गये हिस्से को ट्राली आने पर उसे ट्राली में भरकर संस्थान में चिन्हित स्थान पर डालना।	रु. प्रति कटाई 100 मीटर
22	लॉन लगाना (घास की रूट स्लिप बनाकर)	रु. प्रति 100 वर्ग मीटर
23	फेन्सिंग पोल को गाड़ना (पोल, बजरी, सीमेंट, गिट्टी, कंटीले तार संस्थान द्वारा उपलब्ध कराया जाएगा)	रु. प्रति पोल